

**Welcome**

Angelo Coletta called the meeting to order at the Bike Kitchen at 6:30 p.m. with 12 members present. Board Members: Tom Bennett, Tom Bilcze, Angelo Coletta, Pat Smith, Andy Davis (Executive Director); Absent: Craig Daughtery, Ric Pless -- 5 Summit Cycling Center Members

**Old Business**

**Secretary Report:** Tom Bilcze reviewed minutes of the April 16, 2015 member meeting.

**Operations Director Report** (Tom Bennett)

- Build a Better Block and Open Streets was a success. Our expenses were covered by John S. Knight Foundation. SCC rented 72 bikes with rental stations seeing constant flow of renters. SCC cleared \$1,241.00 for our participation. SCC received four bike donations.
- SCC will not participate as a repair station/SAG stop for 2015 Tour de Cure.

**Treasurer Report:** Angelo Coletta gave a report on the financials through April 2015.

- Income as \$12,607 (includes \$10,000 LeBron James Family Foundation grant). Expenses were \$2,057.68. Gross profit is \$10,468.17.
- Account balances as of March 31, 2015 are approximately \$400 in credit union checking, \$10,000 in credit union savings, and \$200 in Charter 1 checking.

**Motion 2015-05-001:** Andy Davis motioned that all board reports be accepted as presented. Jane Wolfe seconded the motion. No discussion. Motioned accepted by unanimous voice vote.

**Women's Night:**

- 22 women attended the first women's Night at the Bike Kitchen. Their interest was in bike mechanics. The ride was cancelled in favor of a longer bike mechanics seminar by Tom Bennett.
- Next night is Tuesday May 26. The Bike Kitchen will be open from 5:30 p.m. to 6:30 p.m. for repairs.

**Membership:**

- Tom Bilcze, Angelo Coletta, and Philip Panatode will review existing membership roster and update appropriately to reflect all updates, additions and deletions.
- Those present discussed SCC membership and bike co-op membership in other bike co-ops. Consensus was that our bylaws need to be updated to reflect a better definition of membership and details of membership.
- Angelo Coletta (Acting Board Chair) appointed Andy Davis to chair a Bylaws Committee. Tom Bilcze, Pat Smith and Maggie Duff were appointed as committee members. The committee will propose bylaw changes and present it to SCC membership for approval.

**Goodwill Bicycle Donation:** Recipient of the SCC donation of a bike to Goodwill Industries picked up the bike. She will use this as her means of transportation to/from work. The recipient expressed her gratitude for the donation.

**New Business** **Summit Cycling Center 8<sup>th</sup> anniversary:** July 11 - Discussed options to celebrate the event. Consensus was to have a cake and beverages at the Bike Kitchen and theme the Saturday ride as the anniversary ride with refreshments served in the Bike Kitchen afterwards.

**Executive Director Report:** Andy Davis

1. **Team Dre Wheelchair Marathon Team**

**Motion 2015-05-002:** Andy Davis motioned that Summit Cycling Center support Team Dre (Andre “Dre” Travis and Zeke Petrie). Angelo Coletta seconded the motion.

Petrie pushes Dre, who suffers from severe cerebral palsy, in a special racing wheelchair as he runs the Akron Marathon. This resolution involves no financial commitment. No discussion. Motion passed unanimously via show of hands.

2. **Bike Kitchen Changes and Additions** – Effective immediately

- Hours: Expanding Saturday hours to 8:00 a.m. – 3:00 p.m.
- Saturday social ride: 10:00 a.m.
- Future addition of a Saturday afternoon workshop.

3. **Bicycle Rental Program:** Downtown Akron Partnership (DAP) and Cuyahoga Valley Scenic Railroad (CVSR) have expressed interest in making bicycle rentals available at Northside Station. The initial discussions are for a fleet of 15 rental bicycles. SCC has also been in discussions with the University of Akron (U of A). Investigating funding options with DAP, CVSR, U of A and John S. Knight Foundation.

**Motion 2015-05-003:** Authorize Andy Davis, SCC Executive Director, to enter into contracts to accomplish a bicycle rental program. Motioned by Pat Smith. Seconded by Bob Scherer.

Discussion: SCC will own the fleet and contract with CVSR and U of A to staff and rent the bikes. Insurance will be needed to cover all parties involved. Andy will keep the board informed. All rental income comes back to SCC. 06/23/2015 is the tentative launch date. Motion passed unanimously by show of hands vote.

4. **Guided Tours:** Andy is working on establishing tours from Northside Station to downtown Akron and other areas of interest. The goal is to get CVSR guests to venture beyond the train station. Funds from the Summit County Convention Bureau grant will be used to establish this program.

5. **Marketing Needs:** Discussed continuing to use Dashika Wells of VineWorks Marketing to produce additional marketing materials for SCC. This would include the web site, social media, and other print media. Dashika produced the SCC brochure distributed at Open Streets and Build a Better Block.

**Motion 2015-05-004:** Authorize Andy Davis, SCC Executive Director, to enter into contract with Dashika Wells and other parties as needed to work on bike rental and bike tour marketing materials using the balance of the Summit County Convention and Visitors Bureau grant, up to \$1,000. Motioned by Pam Burlingame and seconded

by Pat Smith. No discussion. Motion passed unanimously by show of hand with one abstention.

6. **How We Roll:** Discussed continuance of the How we Roll program for 2015 funding it from the \$10,000 GAR Foundation grant.

**Motion 2015-05-005:** Authorize Andy Davis, SCC Executive Director, to hire three How We Roll leaders as employees and use the \$10,000 GAR Foundation Grant to fund the program. Funding will not exceed the grant amount. Motioned by Pat Smith and seconded by Jane Wolfe.

All payroll taxes will come from the grant monies. Hourly rate will be \$15 which will cover approximately 600 hours with an estimated 40 hours/week for 15 weeks. Motion passed unanimously by show of hands.

7. **Bike Donation to McEbright Community Learning Center:** McEbright Community Learning Center has asked for a donation bicycles to use as rewards for students.

**Motion 2015-05-006:** Donate three bicycles to McEbright Community Learning Center to use as rewards for students. Motioned by Pat Smith and seconded by Maggie Duff. Motion passed unanimously by show of hands.

8. **Accountant:** Tom Bennett and Andy Davis are meeting with an accountant familiar with non-profits to set-up our accounting and assure our books are in order.

9. **LeBron Family Foundation Bikes:** Bike build is behind schedule for August distribution. Expressed the need to encourage groups to help build these bikes. Akron Bicycle Club will begin tuning bikes on July 8 on Wednesday evenings at the Bike Kitchen. Women's Night will build bikes on Tuesday June 2.

10. **Flair Fest:** The Flair Fest pride ride is scheduled for August 15, 2015. The Akron Zoo, City of Akron, University of Akron and Summit Cycling are working in partnership to organize and operate.

11. **University of Akron Active Transportation Initiative:** Andy Davis is holding public input meetings for accessibility in partnership with Summit County Health Department. His second meeting is scheduled for May 26 at 6:30 p.m. at the Akron Zoo.

12. **Let's Grow Akron Garden Carts:** Discussed building and donating two bicycle garden carts to the Let's Grow Akron initiative for use by this program.

**Motion 2015-05-007:** Authorize Tom Bennett, Operations Director, to purchase materials and pay assemblers to build two bicycle garden carts to be donated to the Let's Grow Akron program using funds from the John S. Knight Foundation grant. Motioned by Pat Smith and seconded by Maggie Duff. Motion passed unanimously by show of hands.

13. **Lock 3 Trailer Rental:** Lock 3 Park needs an organization to apply for trailer rental permit for events hosted at Lock 3. Summit Cycling has been asked to be that agency.

**Motion 2015-05-008:** Authorize Tom Bennett, Operations Director, to apply for the trailer rental permit on behalf of Tramonte Distributing for use at Lock 3. The cost of the permit is \$915. Tramonte Distributing will reimburse Summit Cycling Center \$1,000 for securing the permit.

Motioned by Pat Smith and seconded by Jane Wolfe. Motion passed unanimously by show of hands.

**Adjournment**     **Motion 2015-05-009:** Andy Davis motioned to adjourn the meeting. Jane Wolfe seconded the motion. No discussion. Motioned accepted by unanimous voice vote. Meeting adjourned at 8:18 p.m.

**Upcoming Meetings**     **General Membership Meeting:** Thursday June 18 6:30 p.m. at the Bike Kitchen  
**Board Meeting:** Friday Jun 5 11:30 a.m. @ The Bike Kitchen

Respectfully submitted,  
Tom Bilcze, Secretary  
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